

Privacy Notice – Windsor House Group Practice, Health Inequalities Heart Failure Project

Our contact details

Name: **Windsor House Group Practice**

Postal Address: Adwalton House Surgery, 1-3 Wakefield Road, Drighlington, Bradford, BD111DH

Phone Number: 0113 2525223

E-mail: enquiries@whgp@nhs.net

The type of personal information we collect

We will collect and process the following information during the pilot:

- Personal identifiers; Name, Address, Postcode, Date of birth, GP Practice, NHS Number
- Sensitive data; Racial or Ethnic Origin, Health Data

How we get the personal information and why we have it

The personal information we will process during the project is provided to us directly by you for one of the following reasons:

- Provision of Healthcare Services

We use the information that you have given us in order to care for you.

We will share this information with the Leeds General Practice Confederation, Leeds Integrated Care Board, Leeds Community Cardiac Service and Leeds Teaching Hospitals NHS Trust to help us to carry out and evaluate the pilot.

Under the General Data Protection Regulation (GDPR), the lawful bases we rely on for processing this information are:

How we store your personal information

Your information is securely stored on our practice Medical Information System and on secure servers at the Leeds General Practice Confederation and Leeds Integrated Care Board.

We will keep information collected during the pilot for a period of two years at which point it will be anonymised and any personal data deleted from the servers on which it is kept.

Your data protection rights

Under data protection law, you have rights including:

Your right of access - You have the right to ask us for copies of your personal information.

Your right to rectification - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

Your right to object to processing - You have the the right to object to the processing of your personal information in certain circumstances.

Your right to data portability - You have the right to ask that we transfer the personal information you gave us to another organisation, or to you, in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at enquiries@whgp@nhs.net if you wish to make a request.

How to complain

If you have any concerns about our use of your personal information, you can make a complaint to us FAO Practice Manager, Windsor House Group Practice, Adwalton House Surgery, 1-3 Wakefield Road, Drighlington, Bradford, BD111DH].

You can also complain to the ICO if you are unhappy with how we have used your data.

The ICO's address:

Information Commissioner's Office
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

Helpline number: 0303 123 1113

ICO website: <https://www.ico.org.uk>